

TOOLBOX SAFETY TRAINING

Company _____ Location _____ Date _____

Vol 17 - No 17 GROUP LOCKOUT PROCEDURES - PART 2

OSHA has specific guidelines concerning group lockout procedures. OSHA standard 1910.147 (f) (3) (ii) [D] requires that each employee involved in the lockout operation, affix a personal lockout device to the group lockout device, group lockbox, or comparable mechanism.

Two of the most widely used group lockout systems are the hasp and the lockbox. This part 2 will discuss the lockbox lockout system.

A more practical system when a large group of personnel is involved is the lockbox, also known as the cheesebox, due to the many holes on the top and sides as seen in

figure 1. It is most used during shutdowns. The main power panel is locked out with one lock, and the key is placed in the lockbox. The supervisor of the operation puts his own personal lock on the front of the lockbox, and the rest of the personnel involved put their personal locks on the side holes, keeping the lid closed. The main power panel key cannot be retrieved until all personnel have removed their locks.

Supervisors must always remember to include ALL personnel at risk and make sure they put their personal lock on the hasp or lockout system used.

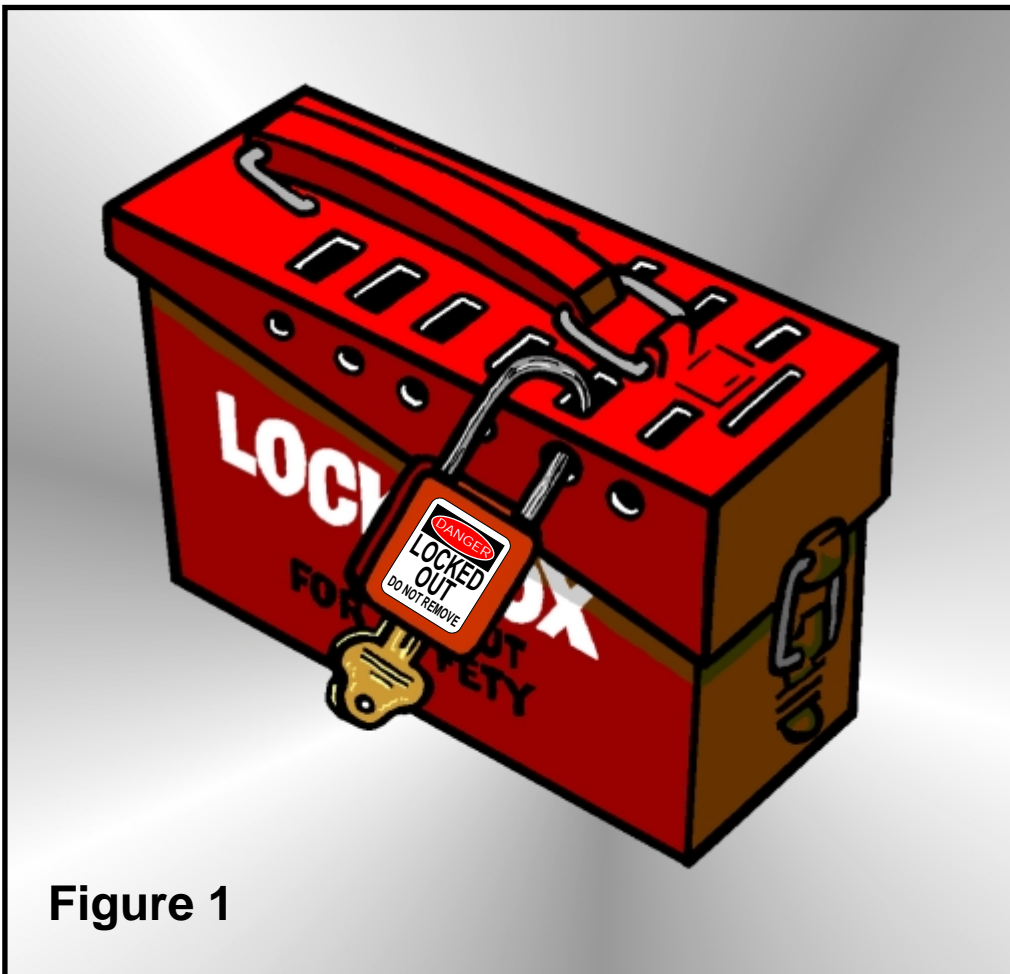


Figure 1

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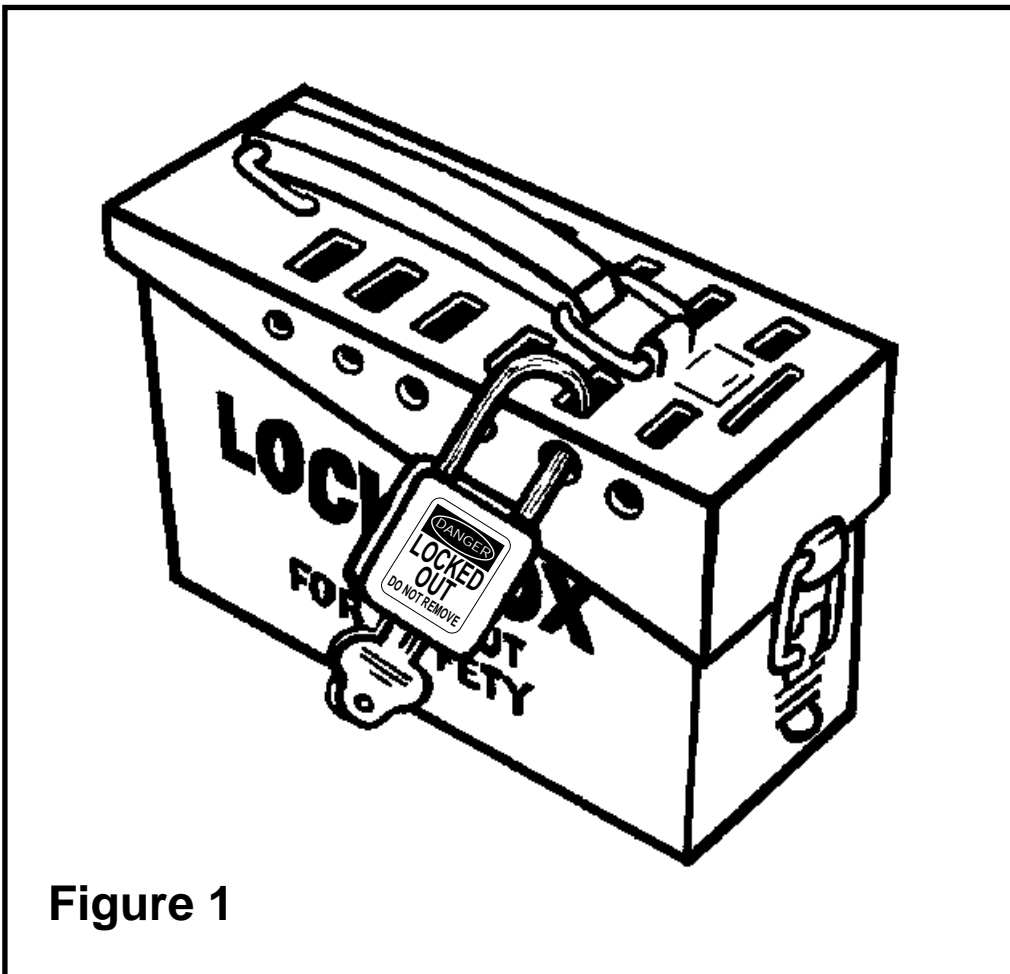


Figure 1