

# TOOLBOX

## SAFETY TRAINING

Company \_\_\_\_\_ Location \_\_\_\_\_ Date \_\_\_\_\_

### Vol 17 - No 1 PERSONAL LOCKOUT DEVICES

FIGURE 1

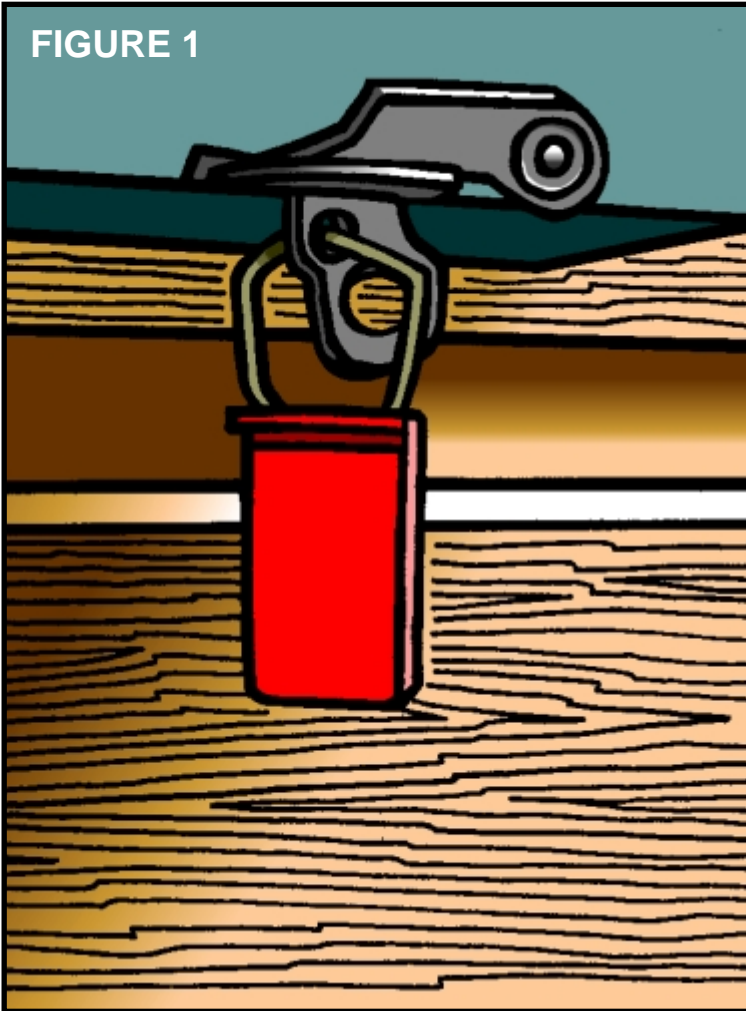


FIGURE 2

The term **PERSONAL** lockout refers to a lock which has a uniquely coded key. That should be a single key and any extra keys should be destroyed. The possession of an extra key for the supervisor or co-worker makes it a group key (more than one).

Besides being one key per lock, the locks must be of “substantial” construction (1910.147 (c) (5) (ii) [C] [1]). Figure 1 shows a lock that does not conform to the substantial requirement. Figure 2 shows examples of locks that meet the substantial and single key requirements.

The OSHA standard 1910.147 (f) (3) (ii) [D] states “Each authorized employee shall affix a **PERSONAL** (emphasis mine) lockout or tagout device to the group lockout device, group lockbox, or comparable mechanism when he or she begins work, and shall remove those devices when he or she stops working on the equipment being serviced or maintained.”

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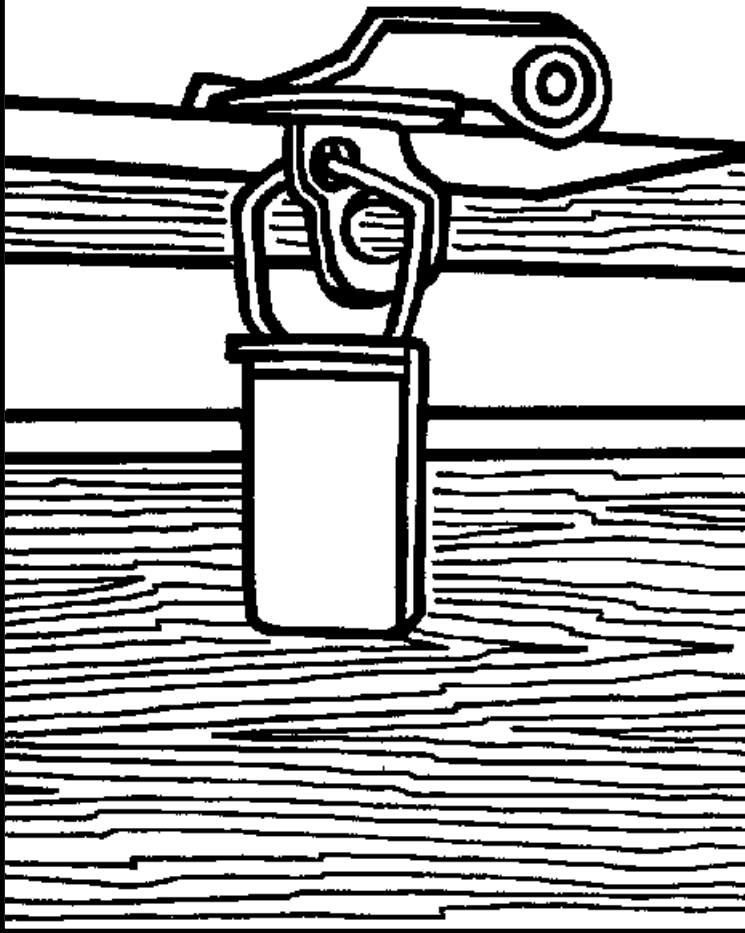


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